

ST. JOHN'S PTL PRESENTS THE ANNUAL

ST. JOHN'S FALL FESTIVAL

VENDORS NEEDED

Saturday, November 16th 2024, 3:00 - 7:00 pm

St. John's School

26410 Columbia Street, Hemet, CA 92544

Contact: ptl@StJohnsHemet.org



VENDOR APPLICATION/CONTRACT LINK:

What is this event?

An outdoor shopping opportunity during the St. John's School annual Fall Festival to share your home-based or local business and/or handmade crafts with the community. There is no entry fee, so feel free to invite your clients, friends, and family. Tickets for activities booths and food are available for purchase at the festival.

Booth Information:

Booth spaces are first-come, first-serve regarding the product being sold. We cannot allow duplicate vendors of the same home-based business (i.e. Scentsy, Avon, Mary Kay, Pampered Chef, Tupperware, etc.). We recommend arriving early on Festival date, and setting up at least 30 minutes to 1 hour prior to the start of the Festival. Vendor booths will be assigned by the PTL staff the day of the event.

Vendor Requirements:

- Booth fee is \$35 and non-refundable, paid via Venmo or PayPal after application/contract has been approved. Cash & check payments (made payable to St. John's PTL) can be made in School office.
- Booth space is approximately 10x10.
- Vendors are responsible for the set-up and clean-up of their booths.
- Participants cannot impair others' booths (sign or display blockage).
- Application/Contract & Payment Deadline: Friday, November 15, 2024. Applications will be accepted as they are received.
- Complete Contract Form & Application via Google forms to St. John's PTL.
- Once the application/contract is received, Vendor will receive email with Venmo & PayPal links for payment. Cash & check payments can be made at the School office.
- Confirmation will be guaranteed once payment is received.
- Vendors must remain set up for the entire Fall Festival.
- Vendors must provide their own pop-up (shade), tables and chairs.
- Vendors keep all profits from their booths.
- Cancellation Policy: Vendor will forfeit booth fee upon cancellation.